



MEETING MINUTES

August 15, 2012

Approved

In Attendance: Anthony Tabasso, Vice-Chairman (by telephone), Hal Harper, Member, Don Carlson, Member, Matt Brown, Authority Administrator

Call to Order

A. Tabasso deferred to H. Harper to chair the meeting. H. Harper called the meeting to order at 7:31 PM.

Approval of Minutes

D. Carlson moved to approve the minutes of the July 18, 2012 meeting as submitted, A. Tabasso seconded. It was so moved.

Approval of Payments

D. Carlson moved to approve the August payments, seconded by A. Tabasso. It was so moved. The Balance Sheet and Revenue and Expenses Reports were reviewed. D. Carlson noted the expenses for lawn care and maintenance and repair were high. M. Brown noted a good portion of the maintenance and repair expenses were related to the work identified by the Township code personnel at the various treatment and pumping buildings. D. Carlson noted that over all, the expenses were well within budget. D. Carlson moved, seconded by A. Tabasso to accept the Balance Sheet and Revenue and Expense Report in good faith as prepared by the Township Treasurer. It was so moved.

M. Brown then noted the update to the delinquent account reports was finally complete and in the packet. After a brief discussion, D. Carlson asked that the Authority receive an update to the report every other month with any changes highlighted for the members to see. M. Brown said he would so advise the Township. The Board then discussed the accounts over which the Authority funds were spread based on the Audit Report for 2011 received in the previous month's packet. D. Carlson volunteered with a consensus of the Board members present to work with the Township Treasurer with respect to the investment of the Authority funds.

Authority Administration Reports

M. Brown stated that all treatment facilities were operating well and within their permit requirements. He noted the disposal fields in the Greenridge System were in the process of being cut and harvested and discussed the lagoon levels throughout the Route 100 System as being optimum. Several minor repairs were also discussed. M. Brown discussed the construction commencement of the lagoon for Ewing – West Vincent including the disagreement with Toll Brothers over the Part II Permit for construction; the preparation of a punch list for Windsor Ridge and Upland Farms and the work underway to connect the Township building to

the sanitary sewer system. He noted that the Township would be required to pay a tapping fee for the connection in accordance with the Developer's Agreement and the assessment of 1.5 EDUs for the building.

M. Brown noted that John Theilacker from Brandywine Conservancy had been scheduled to briefly present the work he was leading regarding the sustainable community assessment for the Township and the sewerage component of that assessment. He noted that he had rescheduled Mr. Theilacker for the September meeting so more members could hear and comment on his presentation.

A. Tabasso moved to accept the reports from Clean Water, Inc., ARRO Consulting, Inc. and the Authority Administrator, as submitted; seconded by D. Carlson. It was so moved.

Executive Session

The Authority Board then adjourned to an Executive Session at 8:00 PM to discuss matters relative to the current Toll litigation. The Board reconvened at 8:27 PM.

Open Session

No comments were offered by the public.

The next meeting date was noted to be September 19, 2012 at 7:30 PM.

Adjournment

There being no further business to be brought before the Authority, H. Harper adjourned the meeting at 8:31 PM.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator